***SOUTHWOOD HIGH SCHOOL***

***LATE TO SCHOOL/TARDY POLICY***

***EFFECTIVE 10/12/15***

1. ***(1st PERIOD ONLY)*** 4TH (***LATE TO SCHOOL***) TO YOUR CLASS, FILL OUT ***LATE TO SCHOOL*** FORM AND PLACE IN COACH HAMILTON’S MAILBOX AT THE END OF THE DAY.
2. TARDIES WILL BE ACCUMULATED CLASS TO CLASS.

***Ex.*** If a student is late to 4 DIFFERENT classes within the same day, that student will be penalized according to the policy.

1. TARDIES WILL BE “ZEROED” OUT QUARTERLY.
	1. A student will not be penalized for Tardies from the previous 9 Weeks
* *4TH TARDY 1 DAY OF ISS*
* *5TH TARDY 2 DAYS OF ISS*
* *6TH TARDY 3 DAYS OF ISS*
* *7TH TARDY 1 DAY OF OSS*
* *8TH TARDY 2 DAYS OF OSS*
* *9TH TARDY 3 DAYS OF OSS*

*\*****Morning Policy (1st Period)****-Teachers are to mark* ***LATE TO SCHOOL*** *in JCampus from 8:20 am – 8:34 am. At 8:35 am, all students must* ***check in at the Front Office*** *with Ms. Brown.*

*\*****PLEASE DO NOT*** *admit ANY STUDENT into your classroom WITHOUT a Tardy Slip from Coach Hamilton!*